

**PALM SPRINGS VINTAGE MARKET**  
**Located @ CAMELOT THEATRE**  
**2300 Baristo Road Palm Springs CA 92264**  
**Mail: PO Box #5632 Palm Springs CA 92263**

**GENERAL INFORMATION AND RULES**

All space fees are payable in advance before the beginning of each month. Checks are payable to UPTOWN PRODUCTIONS LLC and should be mailed to: PO BOX #5632 Palm Springs, CA 92263. Any checks returned for insufficient funds will be assessed a \$35 charge. Payment can also be made by PayPal . Account is registered under: [palmsspringsvintagemarket@gmail.com](mailto:palmsspringsvintagemarket@gmail.com)  
Payments not received in advance will be subject to Standby rate fee.

**PERMITS AND INSURANCE REQUIRED**

1. Vendors must have a SELLERS PERMIT from the CA State Board of Equalization. A copy of your permit MUST accompany your application. It is a CA law requirement that you post your permit in your selling space in a place visible to the public. For general questions call 1-800-400-7115.
2. Vendors selling food that is consumed in the Market are required to have a HEALTH PERMIT from the Environmental Health Department. A copy of your permit MUST be sent with your application and must be visibly posted.
3. An AGRICULTURAL PERMIT will be required of any Vendor selling food such as fruit and vegetables or produce. Any food product sold by weight must have a scale that is certified by the Riverside County Department of Weights and Measures.
4. LIABILITY INSURANCE. All Vendors must provide a photocopy of their business Certificate of Insurance with a minimum one million dollars (\$1,000,000. 00) liability insurance naming both Uptown Productions LLC, College of the Desert, Palm Springs Cultural Center and Camelot Theaters as additional insured. Homeowner's insurance will not be accepted. Any Vendor not holding liability insurance can purchase insurance directly from Shahinian Insurance Services Inc @ 800-457-2231.
5. DRIVER'S LICENSE. All Vendors must provide a photocopy copy of their valid driver's license.

**SELLING SPACE ALLOTMENT**

1. Vendor selling spaces/booths sizes vary. Average individual selling space size is allotment 18'width x 24'depth (two marked parking stalls). Market management makes all determination as to space assignment and configuration. Selling spaces are pre-marked. Vendor's merchandise must remain within space boundaries. Vendors do not have ownership rights to selling space.
2. Overnight parking, storage of any vehicle or equipment, including camping is not allowed on site.
3. Market management reserves the right to refuse assignment of space to any Vendor that does not adhere to the rules and regulations or for any other lawful reason.
4. The Vendor should report to the Market management any hazardous condition which may be found in or around Vendor's booth.

**VENDOR BOOTHS**

1. Vendors must keep their booths clean at all times and remove all trash when leaving the Market. Vendors must take their trash to the dumpsters and NOT leave it in the refuse containers in the market.
2. Vendor Signs must not extend over public walking areas as this may cause accidents.  
Signs MUST be printed created by computer or professionally produced. No handwritten signage will be permitted.
3. All tables must be covered with tablecloths with all merchandise under the table must be covered and out of sight.
4. All canopies must be weighted down to prevent risk of property or personal damage due to wind. Anchors are not to be inserted into the asphalt surface.
5. Merchandise may not be sold or displayed on the ground.
6. Vendor accepts full and responsibility for any injury to persons or property relating in any manner to the setup, display, sale, exchange or use of the Vendor's merchandise, equipment or other property, or of the assigned ground space by Vendor and/or Vendor's employees, agents, helpers, and independent contractors. Vendor agrees to indemnify and defend Uptown Productions LLC, College of the Desert, Palm Springs Cultural Center, Camelot Theaters and their officers, directors, employees, attorneys, and to hold them free of and harmless from, at Vendor's sole expense, against any and all such liabilities, claims and/or damages.
7. Vendors are responsible for seeing that all electrical cords are taped down and put in such a way that they cannot be tripped on by customers, vendors and staff. The Vendor is completely responsible for any accidents that occur due to their placement of these cords.
8. It is required by the Americans with Disabilities Act (ADA) that all Vendors provide reasonable accommodation and access to goods and services for handicapped individuals.

#### PRODUCTS AND SERVICES

1. Market management requires that all Vendors abide by all copyright laws. Vendor agrees to indemnify and hold Uptown Productions LLC, College of the Desert, Palm Springs Cultural Center, Camelot Theaters harmless from any expenses such as attorney fees, judgments and/or settlements which management incurs as a result of claims that Vendor is selling infringing items.
2. The sale of pornographic items, alcohol, tobacco or firearms, live animals and weapons of any kind is prohibited.
3. The Vendor agrees Uptown Productions LLC, College of the Desert, Palm Springs Cultural Center, Camelot Theaters, are not responsible for any Vendor products sold and cannot guarantee any products. Vendors individually accept responsibility for their products and wares.
4. All merchandise must be vintage (at least 20 years old). Reproductions and new collectables are not permitted. Booths will be checked to assure all merchandise is vintage/antique. Items that are not permitted must be removed. Repeat offenders will not be allowed to return.

#### VEHICLE STORAGE AND UNLOADING

1. Vendors and their employees must park either in the Assigned Vendor space or the Vendor Parking Lot once vehicle is unloaded.
2. Only one vehicle at a time may be allowed by a Vendor on Market premises.
3. Vendors must be ready to sell by 8:00 AM.

#### SET UP AND TEAR DOWN

1. Vendors and workers must arrive for booth set up no earlier than 5:00AM and must be checked in by 7:00 AM. You will lose your space if you are not on site, or do not call by that time.
2. The Market closes at 2:00 PM. DO NOT tear down your booth prior to 2:00. Vendors must exit the site no later than 4:30 PM.
3. No Vendor may leave the Market prior to closing unless there are special circumstances.
4. When entering/exiting the Market, Vendors must drive slowly and safely at all times when on the property.

#### MARKET WEATHER POLICY

1. Rain or Shine Policy. No refunds.

#### OTHER

1. Palm Springs Vintage Market Rules and Regulations, including the fee schedule and other terms and conditions, are subject to change without advance notice at any time.
2. Vendor agrees Market management is not responsible for any lost, damaged, or stolen articles. Vendors should safeguard their belongings.
3. No alcoholic beverages are allowed at the Market at any time.
4. No animals are allowed at the Market except Service Animals assigned to a disabled person.
5. Vendors shall not play loud music which can be heard outside of their space(s). Any loud selling solicitations should not be directed at any individual customers and be respectful of surrounding vendors.
6. Market management reserves the right to take photographs, or video of any Vendor booths which may be utilized by Market management for promoting and advertising the Market.
7. Vendor agrees to pay reasonable attorneys fees and costs incurred to Uptown Productions LLC College of the Desert, Palm Springs Cultural Center, Camelot Theaters, should legal action be instituted by reason of Vendor's failure to comply with any of these Vendor Regulations.
8. Vendors are strictly responsible for the actions of their agents, employees, helpers, and/or independent contractors who work with and/or help them. Vendors may not sell any kind of 'knock off' or copy/ infringement items.
9. Vendors agree to hold Uptown Productions LLC, College of the Desert, Palm Springs Cultural Center, Camelot Theaters, harmless in case of an act of God, such as earthquake or flood. Vendors are responsible for their employees, vehicles, tents, merchandise, and all liability relating to same.
10. A public address system may only be used for entertainment purposes.
11. Vendor agrees to hold harmless Uptown Productions LLC, College of the Desert, Palm Springs Cultural Center, Camelot Theaters, relative to any property damage and/or bodily injury arising from any kind of heating device and gas powered generators utilized within Vendor's selling space. Vendor accepts full responsibility and liability within the Market grounds.
12. Vendors and their employees shall behave in a professional and business manner towards the general public.
13. All vendors are requested to sign and return the Vendor Application which acknowledgments these rules and regulations.